

0461-14



Call for Applications



2018

DEADLINE: 28 February 2015 (23:59 CET¹)
www.europeanyouthcapital.org

¹ CET – Central European Time

The 'European Youth Capital' (EYC) title is awarded by the European Youth Forum to a European municipality for a period of one year, during which it is given the chance to showcase its **youth-related cultural, social, political and economic life and development**. The EYC title encourages municipalities to both continue and expand the implementation of youth participation projects and to put in practice **new ideas and innovative projects** on the active participation of young people in society. It gives the opportunity to cities to be a **role model** in ensuring the **sustainable involvement of young people** in the political, societal, cultural and economic life of the municipality.

Winning the title gives one municipality the opportunity to **link policies and actions at local and European levels** regarding youth participation. The title aims to demonstrate the complementary nature of European and local active citizenship, especially regarding youth. The chosen municipality will also be empowered through contact, development and promotion from the European Youth Forum and European Institutions.

Applicant municipalities are requested to present a **multi-faceted programme** highlighting the wealth, diversity and commonalities of the European approach to youth participation, intergenerationalism and the empowerment of young people throughout the continent.

The first European Youth Capital was Rotterdam (the Netherlands) in 2009 followed by Torino (Italy) in 2010, Antwerp (Belgium) in 2011, Braga (Portugal) in 2012, Maribor (Slovenia) in 2013 and 2014 to Thessaloniki (Greece). The 2015 Youth Capital will be Cluj-Napoca (Romania), 2016 will be Ganja (Azerbaijan) and 2017 will be Varna (Bulgaria).

Since 2014, the Congress of Local and Regional Authorities of the Council of Europe is an endorsing partner of the European Youth Capital.

APPLICATION TIMELINE

The EYC 2018 call opens on 16 December 2014.

1st APPLICATION DEADLINE: SUBMISSION OF CONCEPT NOTES

DEADLINE: Candidates are asked to provide a short concept note and pay the fee (please see the concept note form attached to this call) before the first application deadline on 28 February 2015 (23:59 CET), applications received after this date will not be considered.

FEE: All applications must include the fee of 300 Euros, to be transferred and paid before the deadline to the European Youth Forum account as mentioned in Annex I of this call.

APPLICATION: The completed concept note form and annexes should be sent by e-mail to eyc2018applications@youthforum.org in PDF and Word formats; English language only (document title: "Concept Note EYC 2018_city name"). Original [hard-copy] documents may be requested later in the selection process, if necessary.

ANNOUNCEMENT: 5 short-listed candidates - applicants fulfilling the criteria mentioned in the call and selected through an online consultation of the jury - will be published on the European Youth Forum's website on 29 April 2015. The shortlisted candidates will receive the application form for the second application.

2nd APPLICATION DEADLINE: SUBMISSION OF COMPLETE APPLICATION FROM

DEADLINE: The 5 shortlisted candidate cities are invited to submit the application form by the 2nd application deadline on 28 June 2015 (23:59 CET), applications received after this date will not be considered.

FEE: All applications must include the fee of 700 Euros, to be transferred and paid before the deadline to the European Youth Forum account as mentioned in Annex I of this call.

APPLICATION: The completed more detailed application form and annexes should be sent by e-mail to eyc2018applications@youthforum.org in PDF and Word formats; English language only (document title: "Application EYC 2018_city name"). Original [hard-copy] documents may be requested later in the selection process, where necessary.

ANNOUNCEMENT: All 5 shortlisted candidates will receive letters with recommendations for improvement of the applications. These recommendations will be developed by the high-level jury and a Youth Focus Group and will be sent by 7 August 2015.

3rd APPLICATION DEADLINE: SUBMISSION OF IMPROVED APPLICATION FORM

DEADLINE: The 5 shortlisted candidate cities are invited to improve their applications according to the recommendations by the third and final application deadline of 11 October 2015 (23:59 CET). In case a candidate city does not send an improved application within the given deadline, the application from the second application phase will be considered.

FEE: The 3rd application round does not include a fee.

APPLICATION: The completed improved application form and annexes should be sent by e-mail to eyc2018applications@youthforum.org in PDF and Word formats; English language only (document title: "Improved application EYC 2018_city name"). Original [hard-copy] documents may be requested later in the selection process, where necessary. Applicants are also requested to provide an official decision by the Municipal or City council supporting the EYC project as submitted.

ANNOUNCEMENT: The winner will be announced during the European Youth Forum's Council of Members in November 2015.

ASSESSMENT PROCEDURE

Assessment of applications and the final selection of the EYC 2018 is done by a high-level jury comprised of institutional and civil society youth policy experts and practitioners, representatives from the private sector, media and from local and regional authorities.

Additionally, a Youth Focus Group, composed of youth representatives with experience in running a EYC programme, will provide feedback, along with the jury, for the improvement of the applications of the 5 shortlisted applicants.

Should you have any questions relating to the application and selection procedure, please contact Franziska Schwelm (Policy Officer, Youth Participation) at the European Youth Forum's Secretariat: franziska.schwelm@youthforum.org. More information is also available on the European Youth Capital website www.europeanyouthcapital.org.

Please note that in order to ensure a transparent and fair process the Youth Forum neither (a) reviews applications before the application deadline nor (b) attends meetings with candidates or potential candidates.

EXPLANATORY NOTE

1. How does a municipality become a European Youth Capital?

The title 'European Youth Capital' (EYC) may only be applicable when a European municipality distinguishes itself in a positive way and sets an ambitious programme for empowering youth. The title is bestowed by a joint high-level jury². A Memorandum of Understanding will be signed between the European Youth Capital 2018 and the European Youth Forum, detailing the terms of use of the "European Youth Capital" title, visibility, reporting and other joint actions.

2. Why should a municipality apply to become the next European Youth Capital?

There are a number of benefits for municipalities that consider applying for selection as a European Youth Capital.

- Europe-wide: the EYC programme offers the chance to showcase cultural and professional youth issues. Public recognition is fostered by media and press coverage, which will also increase the reputation and reputation of the municipality in many areas, for example, the tourist dimension.
- The regional impact will be visible in many respects: the EYC serves as a framework for new projects and ideas and stimulates stronger and more active cultural life throughout the municipality and its neighbouring areas.
- The Youth Capital title is endorsed and supported by many public funding bodies and European institutions.

3. Who can apply?

The application is open to local authorities, comprising local authorities, municipalities or groupings of municipalities (in a metropolitan area). Local authorities from Member States of the Council of Europe are eligible to submit applications. If you are unsure about your eligibility to apply, please contact Franziska Schwelm before submitting your application (franziska.schwelm@youthforum.org).

ANNEX I

Name of Bank	ING bank Marnix Business Branch
Address of bank	1, rue du Trône 1000 BRUXELLES BELGIUM
SWIFT or BIC code	BBRUBEBB

² Once established, the high-level jury members will be published on the Youth Capital website.

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Account number	310-1321259-11
IBAN	BE30 3101 3212 5911